



Kingsbury Drive
Community Market

FULL TIME STALL HOLDER LEAVE OF ABSENCE FORM

Full Time Stall Holders can apply for approved leave of up to a maximum of four weeks each calendar year. Approved leave can be taken in weekly blocks at any time of the year.
Please advise us at least **two months** prior to your leave.

Name:	ID No.:	Date:
Address:		
Tel:	Mob:	
Email:	Signature:	
Date/s Required (show dates for actual Sundays to be taken off): Indicate by circling if "Annual Leave" (AL) or "Not Attending" (NA)		
		AL/NA
		AL/NA
		AL/NA
		AL/NA
		AL/NA
		AL/NA

Official Use Only	
Date received: Approved by:	<input type="checkbox"/> Entered on Attendance Sheet <input type="checkbox"/> Entered on Stall Holder Spreadsheet <input type="checkbox"/> Received by Accounts